



Keyboarding

- Partial – Mod 0 Can type 25+ words per minute
- Strong – Mod 0 Can use basic key functions
- Strong – Mod 0 Can use numbers and punctuation keys
- Weak Can compose a response while typing

2014 GED Computer Skill Requirements:

**When we overlay the existing
Internet Basics Curriculum over
these requirements, we see...**



Mouse Maneuverability

- Strong – Mod 0 Can point to an area or word on screen
- Strong – Mod 0 Can left, right, & double click
- Strong – Mod 2 Can highlight and select text
- Strong – Mod 2 Can cut, copy, & paste
- Strong – Mod 1 Can select window or object by clicking it
- Strong – Mod 1 Can drag-n-drop window or object
- Strong – Mod 1 Can open/close a pop-up window
- Partial – Mod 2 Can select one or more radio buttons
- Strong – Mod 0 Can scroll horizontally and vertically

**... a 70% match in terms
of full content coverage ...**

**... and a 95% match of at
least partial content
coverage ...**



Navigation Skills

- Strong – Mod 1 Can use screen navigation (Prev/Next)
- Partial – Mod 2 Can navigate multiple windows
- Strong – Mod 3 Can navigate toolbars and drop-downs
- Partial – Mod 2 Can navigate screen tabs
- Partial – Mod 3 Can use undo and redo operations
- Strong – Mod 3 Can mark an item as a “Flag for Review”